



A G E N D A
Audit Committee to be held on
held on Monday 15 June 2015
commencing at 3.15 pm
in Room B201, Hereford Campus, Folly Lane, Hereford

1. Confidential discussion with Auditors. (The Director of Finance and Finance Manager will not be present for this item).
 - I. Approval of the Confidential Minutes of the meeting held on 23 March 2015
 - II. Matters arising from the Minutes*Aim: To approve and discuss the Minutes*
2. Apologies for absence
3. Declarations of Interest
4.
 - I. Approval of the Minutes of the meeting held on 23 March 2015
 - II. Matters arising from the Minutes*Aim: To approve the minutes and note matters arising*
5. Internal Auditor's Report
 - I. Progress Report
 - II. Key Financial Controls
 - III. Learner Number Systems – key controls
 - IV. Student Journey/Experience
 - V. Space Utilisation/timetabling
 - VI. Follow up*Aim: To note the reports and recommend strategy to the Board for approval*
6. Risk Management Register
Aim: To note the above presented by the Director of Finance
7. Any Other Business
8. Date and time of the next meeting
Monday November 2015 commencing at 3.15 pm
9. **Confidential Item – Without Auditors Present**
 - I. Approval of the Confidential Minutes of the meeting held on 23 March 2015
 - II. Matters arising from the Minutes*Aim: To approve and discuss the Minutes*
10. Assessment of Auditors 2014/15
Aim: To discuss re-appointment of Auditors to make a recommendation to the Board

11. Process Review

Aim: To receive feedback from the process review conducted by a Member during the meeting

Mission Statement - Success for our students