



A G E N D A

**Corporation Meeting to be held on
Tuesday 21 April 2015 commencing at 4.00pm**
To be held in the Principal's Office, Hereford Campus, Hereford

NO	ITEM	STATUS OF PAPER
		4.00pm-4.15pm
40.	<ul style="list-style-type: none"> I. Apologies for Absence and Chair's Remarks II. Declaration of Interest (<i>To declare interests at any time during the meeting</i>) III. Process Review 	
41.	<ul style="list-style-type: none"> I. Approval of the Minutes of the last Meetings: 16 December 2014 and 10 February 2015 II. Matters arising from the Minutes and action list III. Notes from Governors' Workshop: 16 December 2014 IV. Action Plan from Governors' Training: 10 February 2015 <p><i>Aim: To approve and discuss the minutes (minutes will be received unless comments have been raised with the Clerk to the Corporation before the meeting)</i></p>	<p>Enclosed</p> <p>Enclosed</p> <p>Enclosed</p>
DISCUSSION		
42.	<p>Report from Principal: -</p> <ul style="list-style-type: none"> I. Principal's Report II. Key Performance Indicators III. Staff Development Presentation: March 2015 IV. Landex National Specialist College for the Agri-Tech Industries update V. Letter from FE Commissioner, BIS dated 27 March 2015 VI. Herefordshire University Centre 	<p>4.15pm-4.55pm</p> <p>Enclosed</p> <p>Enclosed</p> <p>Enclosed</p> <p>Enclosed</p> <p>Enclosed</p> <p>Enclosed</p>
DECISION		
43.	<p>Finance: -</p> <ul style="list-style-type: none"> I. Sub-contracting 2014/15 II. Letter from Skills Funding Agency dated 4 March 2015: Herefordshire and Ludlow College Financial Statements 2013/14 	<p>4.55pm-5.05pm</p> <p>Enclosed</p> <p>Enclosed</p>
44.	<p>Governance: -</p> <ul style="list-style-type: none"> I. Re-appointment of Governors: Val Ainsworth, Liz Patrick and Dr Alan Lavers for a further year in office, and Tony Ford for a four year term in office II. Public Value Statement 2014/15 III. Annual Performance Report 2013/14 IV. Re-appointment of Auditors 2015/16: - Baker Tilly (Internal Auditors) and PricewaterhouseCoopers (Financial Statements Auditors). Tendering and options of developing 	<p>5.05pm-5.20pm</p> <p>Verbal</p> <p>Enclosed</p> <p>Enclosed</p> <p>Verbal</p>

	assurance frameworks commencing for 2016/17	
45.	Personnel: - I. Safeguarding Policy	5.20pm-5.25pm Enclosed
FOR INFORMATION		5.25pm-5.50pm
46.	Management Accounts to 31 March 2015 (NB The most recent accounts have not been discussed by the F&E Committee)	To follow
47.	Minutes from Committees I. Finance and Employment: 11 March 2015 II. Quality and Standards: 11 March 2015 III. Audit Committee: 23 March 2015 IV. Search and Governance: 11 March 2015	Enclosed Enclosed Enclosed Enclosed
48.	Health and Safety Report	Emailed
49.	Staff Report (Policies adopted: Shared Parental Leave Policy, Sickness Absence Policy and Return to Work Interview) NB Policies have not been sent to Governors, only Staff Report.	Emailed
50.	Tuition Fee and Remission Policy 2015/16	Emailed
51.	Budget Timetable and Parameters 2015/16	Emailed
52.	Curriculum and Quality Report March 2015	Emailed
53.	Qualification Success Rate – Classroom Based Learning	Emailed
54.	Annual Report on Teaching and Learning 2013/14	Emailed
55.	Equality and Diversity Report	Emailed
56.	Safeguarding and Child Protection Report including verbal update on the Prevent Agenda from the Director of Personnel	Emailed Verbal
57.	Risk register	Emailed
58.	AoC Voluntary Code of Governance	Emailed
59.	College Events 2014/15	Enclosed
60.	Press Coverage	Enclosed
61.	Process Review <i>Aim: To receive an update from the Governor conducting review</i>	5.50pm-5.55pm Verbal
62.	Date and time of next meeting: <u>Tuesday 14 July 2015</u> Governors' Workshop at 2.30pm followed by Board meeting at 4pm	
63.	Verbal feedback from Maggie Galliers, AoC National Leader of Governance	5.55pm-6.10pm Verbal

Mission Statement - Success for our Students