



AGENDA

**Finance and Employment Committee to be held on
Wednesday 11 March 2015 commencing at 12.30 pm
In the Principal's Office, Folly Lane, Hereford**

1. Apologies for absence
2. Declaration of Interests
3.
 - I. Approval of the Minutes of the meeting held on 3 December 2014
 - II. Matters arising from the Minutes

Aim: To approve and discuss the minutes
4. Employment Reports: -
 - I. Health and Safety Report
 - II. Staff Report
 - III. Shared Parental Leave Policy (draft)
 - IV. Sickness Absence Policy (draft)
 - V. Return to Work Interview (draft)

Aim: To receive the reports presented by the Director of Personnel
5. Finance Reports: -
 - I. Management Accounts to 31 January 2015
 - II. Capital Projects Update
 - III. Sub-Contracting 2014/15
 - IV. Tuition Fee and Remission Policy 2015/16
 - V. Budget Timetable 2015/16

Aim: To receive and approve the reports presented by the Director of Finance as applicable
6. Any Other Urgent Business
7. Date and time of next meeting
Wednesday 1 July 2015 commencing at 2.00pm

Success for our Students