



AGENDA

**Finance and Employment Committee to be held on
Wednesday 7 December 2016 commencing at 2.00 pm
In the Principal's Office, Folly Lane, Hereford**

1. Apologies for absence
2. Declaration of Interests
3.
 - I. Approval of the Minutes of the meeting held on 22 June 2016
 - II. Matters arising from the Minutes

Aim: To approve and discuss the minutes
4. Annual Employment Reports 2015/16: -
 - I. Health and Safety Report
 - II. Staff Report
 - III. Staff Development Report

Aim: To receive the reports presented by the Director of Personnel
5. Members' Report and Financial Statements for the year ended 31 July 2016:
 - I. Herefordshire and Ludlow College
 - II. Keith St Peters Limited

Aim: To receive the financial statements presented by the Director of Finance and recommend to the Board for endorsement
6. Finance Reports: -
 - I. Management Accounts to 31 October 2016 (to follow)
 - II. Pound Farm Accounts 2015/16
 - III. Capital Projects Update
 - IV. Annual Treasury Management Report 2015/16
 - V. Financial Regulations (To approve continuation of the current regulations)
 - VI. Skills Funding Agency correspondence regarding the College's financial plan 2016-18

Aim: To receive and approve the reports presented by the Director of Finance as applicable
7. Any Other Urgent Business
8. Date and time of next meeting
Wednesday 22 March 2017 commencing at 12.30 pm

Success for our Students

