

Parking Guidelines for Students

Herefordshire & Ludlow College provide a limited number of parking spaces for registered learners of the college at Hereford and Holme Lacy campuses. There is no learner parking at Ludlow College. Parking Permits are subject to the following conditions :-

1. To receive a parking permit for the college you must provide

- a) The necessary fee.
- b) HLC Library Card or College Enrollment Form
- c) Valid Full Driving Licence.
- d) Valid insurance certificate for the vehicle you wish to drive.

These documents must be presented and checked before a permit can be issued.

2. The applicant must be the driver of the vehicle on college property, and a learner at the college.

3. Any vehicle not displaying a valid permit or not parked in a designated parking space may be penalty charged or

removed. The Car Parks at the Hereford Campus are managed by CPplus Ltd, who issues the penalty charge

notice and manage the appeal procedure.

4. At the Hereford Campus, Learner Parking is provided in Car Park 'A' off Whittern Way. Your parking permit is not

valid in any other car-park.

5. Learners must be registered with Herefordshire & Ludlow College.

6. Parking passes are not transferrable between people or vehicles. Doing so will result in a college disciplinary.

7. You must not obtain parking permits for other people. Doing so will result in a college disciplinary.

8. Parking passes are only valid when the vehicle is used by the named learner when visiting the college.

9. Speed limit on College property is 5mph and vehicles must be driven considerately and with respect for others.

10. As part of our commitment to conserve the environment, only use your vehicle if you cannot walk, car-share or

make use of public transport. By bringing an unnecessary vehicle on campus, you will prevent someone else from

parking at the college.

11. This Pass does not entitle you to park on Hereford College of Art or Hereford Sixth Form College property.

These colleges will impose their own parking penalties.

12. Parking is on a first come first served basis. You are not guaranteed a parking space. If there are no parking

spaces available then you will have to park off campus in a public parking area.

14. Disabled Parking spaces are only for use by Registered Disabled drivers or passengers.

15. You will follow any traffic management or parking instructions from Estates Staff.

16. The college has the right to decline to issue a parking permit

17. HLC DOES NOT ACCEPT ANY RESPONSIBILITY FOR LOSS OR DAMAGE TO ANY VEHICLE ON ITS CAMPUS OR, THE ISSUING OF ANY FINES INCURRED BY THE VEHICLE'S OWNER.

18. There is no parking for learners at Ludlow College

19. Ignoring any of these conditions can result in loss of the parking permit and you being subject to the staff

disciplinary process.